



RUSTENBURG GIRLS' JUNIOR SCHOOL  
MAIN ROAD, RONDEBOSCH 7700  
CAPE TOWN

Tel 021 689-1981 Fax 021 686-7100

P.O. Box 556, Rondebosch 7701

5 November 2019

Dear Parents

**SCHOOL, MUSIC and AFTERCARE FEES FOR 2020**

At the Annual Budget meeting held on 30 October 2019, the majority of parents present passed the necessary resolutions required to set the School, Music and Aftercare fees for 2020. The amounts are set out below:

	Annual	Per Term	Early settlement discount of R2000 by EFT only = R36 865 due by 31 January 2020
<b>School Fees:</b>	R 38 865	R 9 716.25	
<b>Music Tuition:</b>			
1 hour individual	R10 760	R 2 690	
Half hour individual	R 5 720	R 1 430	
1 hour shared	R 5 720	R 1 430	
1 hour combined (½ individual, ½ shared)	R 8 040	R 2 010	
Group lesson	R 4 000	R 1 000	
Music Appreciation	R 4 000	R 1 000	
<b>Music Instrument Hire:</b>			
Violin and other instruments	R 2 040	R 510	
Accompaniment fee	R 330		
<b>Aftercare:</b>			
Grade R 12:30 to 18:00 (5 ½ hours)	R 14 140	R 3 535	
Grade R 12:30 to 16:30 (4 hours)	R 11 980	R 2 995	
Grade R 12:30 to 15:00 (2 ½ hours)	R 8 560	R 2 140	
Grades 1-2 13:30 to 18:00 (4 ½ hours)	R 13 420	R 3 355	
Grades 1-2 13:30 to 16:30 (3 hours)	R 10 280	R 2 570	
Grades 1-2 13:30 to 15:00 (1 ½ hours)	R 5 160	R 1 290	
Grades 3-7 14:30 to 18:00 (3 ½ hours)	R 10 280	R 2 570	
Grades 3-7 14:30 to 16:30 (2 hours)	R 5 160	R 1 290	

**NB. Unfortunately “ad hoc” or “casual” aftercare facilities are not available.**

In the case of unforeseen circumstances necessitating emergency aftercare, arrangements can be made with the School Office / Reception. A fee will be charged to your account based on the pupil's grade and duration of the aftercare service.

Please note that each term's fees for Music and Aftercare are payable **in advance** at the beginning of the term and payment is expected by no later than 5 working days from the start of the new term. The Finance Office will not send out reminders.

A term's written notice is required when stopping Music or Aftercare. A term's fees in lieu of notice will be applicable.

**1. PAYMENT OPTIONS**

**1.1. Annual Payment of School Fees:**

An early payment discount of R2 000 is offered where an annual payment of R36 865 is made on or before 31 January 2020 by EFT only.

## 1.2. Monthly Debit Orders:

Monthly Debit Orders are a convenient way to pay all your fees. Music and Aftercare fees are automatically included in your debit order unless written instructions to the contrary are emailed to the Bursar.

Debit Orders will run over 11 months from 1 February 2020 to 1 December 2020:	
Ten Debit Orders @ R3 540 per month	R35 400
One Debit Order on 1 Dec 2020	R3 465
<b>TOTAL</b>	<b>R38 865</b>

## 1.3. Direct deposits or Internet Banking

The School's banking details are as follows:

<b>Bank:</b>	<b>Standard Bank</b>
<b>Branch:</b>	<b>Rondebosch</b>
<b>Branch Code No:</b>	<b>025009</b>
<b>Current Account No:</b>	<b>071483640</b>

**Please use your account number (as noted on your school fee statement) as reference for the payment and confirm direct deposits by providing the Finance Office with a copy of the deposit slip.** This will enable the Bursar to ensure that your fee account is correctly credited.

Email: [lyncor@rjgs.org.za](mailto:lyncor@rjgs.org.za) or Fax: 021 686 7106

## 2. CASH PAYMENTS

Due to the considerable risks attached to the banking of cash, the School does not accept single amounts in cash in excess of **R500.00**.

## 3. DEBIT/CREDIT CARD FACILITIES

Debit/Credit Card facilities are available in the Finance office. No early settlement discount will be given if this facility is used.

## 4. VOLUNTARY CONTRIBUTIONS

We are providing the opportunity to any parent to make a contribution to a Capital Development fund and/or a Bursary fund. Parents who wish to support the school in this way are requested to nominate where their contribution should be utilised on the attached Method of Payment form. A voluntary contribution of R2 200 (suggested) or any other amount will assist the school greatly in developing its facilities and furthering its transformation initiatives. Section 18A tax certificates will be issued for these qualifying donations on request, allowing deduction for income tax purposes.

## 5. FEE RELATED PROBLEMS, QUERIES, OR APPLICATIONS FOR EXEMPTION FROM FEE PAYMENTS

All fee related matters are treated in the strictest confidence. Please contact our Bursar, Mrs. Lynn Cornelius, on 021 689 1981 should you have any queries or problems regarding the fees. Annexure A (attached) sets out the criteria and the procedures in respect of applications for the exemption from fee payment. Parents seeking fee remissions for 2020 should do so by collecting the application forms and returning the completed forms with all supporting documentation by no later than 28 February 2020. Enquiries can be directed to the Bursar who will provide you with the application form.

Please complete the attached Method of Payment form and, if applicable, Debit Order form, **and return to your daughter's class teacher as soon as possible, but by no later than Friday, 22 November 2019.**

We wish to thank all parents for their interest in and continued support of Rustenburg.

Yours faithfully

**SARAH HENSHALL**  
**CHAIRPERSON - SGB**

**ARLENE WILCOX**  
**TREASURER - SGB**

**BELINDA PETERSEN**  
**PRINCIPAL**